

# Agreement to Comply

- Attendance & Punctuality
- Behavior of Employees
- Conflicts of Interest
- Dispute Resolution
- Family Medical Leave Act
- Felonies
- Funeral Leave
- Hours of Work
- Leaves of Absences
- Personal Appearance of Employees
- Probationary Period
- Productive Work Environment
- Progressive Discipline
- Security Clearances
- Time Recording
- Workplace Bullying

**SIGNATURE/DATE** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

I certify that I have read, understand and agree to comply with all terms and conditions of employment as stated in each of the documents listed above. This document is to be signed/ witnessed in the presence of the designated agency HR/Ben Rep at the time you submit all required new hire documentation.

**HR/BEN REP/DESIGNEE/WITNESS/DATE**

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